

St. Mary's Dominican High School
Attendance Office – 504-861-8026

RETURNING FROM AN ABSENCE

Today's Date: _____

My daughter, _____, grade _____,
(please print first and last name)

was absent the following date(s) _____

because of _____

Ex. - illness, doctor appt., funeral, wedding, religious obligation, court appearance, family obligation, college visit, personal interest, etc. Please refer to Student/Parent Handbook for additional attendance information. A student must be fever free for 24 hours before returning to school.

Parent/Guardian Name Printed

Parent/Guardian Signature

Date

Contact #: _____

Please list any tests, quizzes, projects, or presentations that your daughter missed:

(if student has missed 3 or more consecutive days, please contact her guidance counselor.)

DISMISSAL FROM SCHOOL DURING SCHOOL DAY

Today's Date: _____

Please allow my daughter, _____, grade _____,
(please print first and last name)

to check out of school at _____
(time of day)

because of _____

Ex. - illness, doctor appt., funeral, wedding, religious obligation, court appearance, family obligation, college visit, personal interest, etc. Please refer to Student/Parent Handbook for additional attendance information. A student must be fever free for 24 hours before returning to school.

_____ She will be driving herself _____ She will be picked up by _____
(please print name and relationship)

Parent/Guardian Name Printed

Parent/Guardian Signature

Date

Contact #: _____

Please list any tests, quizzes, projects, or presentations that your daughter will miss:

(if student has misses 3 or more consecutive days, please contact her guidance counselor.)