### SMART ENROLLMENT INSTRUCTIONS

**St. Mary's Dominican High School** has partnered with Smart Tuition to service your daughter's tuition account. To enroll online, please follow the instructions below:

## 1. BEGIN THE ONLINE ENROLLMENT PROCESS

Please visit us at www.enrollwithsmart.com

## 2. CHOOSE ST. MARY'S DOMINICAN HIGH SCHOOL

Smart School ID 12543

#### 3. WHO WILL PAY?

Enter the parent, guardian, or bill payer's contact information. Please provide your telephone number and email address, as Smart Tuition regularly communicates important information about your account via telephone and email.

## 4. WHO WILL ATTEND?

Enter the name and incoming grade of daughter.

#### HOW & WHEN TO PAY?

Review the available payment plans offered and choose one. The payment plans listed are selected by St. Mary's Dominican High School and cannot be changed by Smart Tuition. Then, tell us 'how' and 'when' you will make payments. Select your preferred method of payment and due date from the options offered. If you opt to use a credit or debit card as your method of payment, there is a 2.85% merchant fee added. There is no additional fee if you select the "automatically debit my bank account" option.

## 6. CONFIRM

Review your information and Smart Tuition's terms and conditions.

## 7. PAYMENT

After completing the form, you will be presented with a payment page. The \$1,000 deposit is due in order to complete account enrollment. Once you have completed payment, your information will be submitted to St. Mary's Dominican High School for review and account activation. Once your school has activated your account you will receive an email with login instructions for your online account.

Smart Tuition manages the tuition payment program for your school and follows the policies established by your school. Please note that tuition amounts, tuition aid, scholarships and all other tuition related decisions are made by your school.

We look forward to working with you and your family this year! Our parent help center is always available to assist you. We're open 24 hours a day, 365 days a year. Call us at 1-888-868-8828.



# ITAS ST. MARY'S DOMINICAN HIGH SCHOOL

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A Legacy through Generations ... An Eternity of Truth

