

# SMART TUITION GENERAL ENROLLMENT INSTRUCTIONS

**St. Mary's Dominican High School** has partnered with Smart Tuition to manage your daughter's tuition account. To enroll online, please follow the instructions below:

## 1. ONLINE ENROLLMENT

Visit: [www.enrollwithsmart.com](http://www.enrollwithsmart.com)

## 2. WELCOME TO ENROLL WITH SMART

Click on the blue box, Create a New Account.

## 3. FIND YOUR SCHOOL

Enter **St. Mary's Dominican High School** in the search box. Make your selection by clicking the green circle.  
Smart School ID **12543**

## 4. SECTION 1 – WHO WILL PAY?

Enter the parent, guardian, or bill payer's contact information. Please provide your telephone number and email address as Smart Tuition and **St. Mary's Dominican High School** regularly communicates important information about your account via telephone and email.

## 5. SECTION 2 – WHO WILL ATTEND?

Enter the names and grades of the children who will attend the school.

## 6. SECTION 3 – HOW & WHEN TO PAY?

Review the available payment plans offered and choose one. The payment plans listed are selected **by St. Mary's Dominican High School** and cannot be changed by Smart Tuition. Then, tell us 'how' and 'when' you will make payments. Select your preferred method of payment and due date from the options offered. Details on billing are listed in the Payment Schedule provided by **St. Mary's Dominican High School**.

If you opt to use a credit or debit card as your method of payment, there is a 2.85% merchant fee added. There is no additional fee if you select the "automatically debit my bank account" option.

## 7. SECTION 4 – SUBMIT & PAY DEPOSIT

Review Smart Tuition's terms and conditions. Click SUBMIT ENROLLMENT to complete your online enrollment. Upon doing so, the \$1,000 deposit will be deducted from the account linked to the Smart Tuition account. The \$1,000 deposit is due to complete account enrollment. Once you have completed payment, your information will be submitted to St. Mary's Dominican High School for review and account activation.

## REGISTRATION APPLICATION SUCCESSFUL

You will receive a Welcome Email from Smart Tuition with your Smart Tuition Family ID upon completion.

To view your balance, make payments, update your personal information, or chat with a live representative, access your Smart Tuition account at [parent.smarttuition.com](http://parent.smarttuition.com).

The Smart Tuition program manages tuition payments and follows the policies established at the school. Decisions regarding tuition amounts, tuition aid, scholarships, and all other tuition related items are made by **St. Mary's Dominican High School**.

We look forward to working with you and your family this year! Our Parent Contact Center is available 24 hours per day. Families can access their accounts to check balances and make payments. Call us at (888) 868-8828.



ST. MARY'S DOMINICAN HIGH SCHOOL

7701 WALMSLEY AVENUE | NEW ORLEANS, LA 70125

[WWW.STMARYSDOMINICAN.ORG](http://WWW.STMARYSDOMINICAN.ORG)

*A Legacy through Generations ... An Eternity of Truth*



**SMART TUITION™**