



ST. MARY'S DOMINICAN HIGH SCHOOL

Transcript Information

The enclosed Dominican transcript is provided for you to verify the accuracy of the information on file. Please check to be sure that **ALL** high school credit courses you have taken are listed on the transcript, including eighth grade Algebra I, eighth grade English I, etc. It is also critical that your **Social Security Number is correct**.

After reviewing the transcript, students and parents must sign at the bottom of the page. Transcripts will not be sent to any college or scholarship agency without a reviewed, corrected, and signed copy on file in the Counseling Department.

By signing this transcript, you also consent to our sending your transcript to those colleges/universities and scholarship programs that you apply to this Fall.

Seniors, on your registration day Tuesday, August 11, you must return the reviewed, corrected, and signed transcript to the Counseling office or to Ms. Rye, College Advisor. This is necessary for changes to be made in a timely manner.

Once the transcript is returned and corrected, we can begin sending it out to colleges/universities as you apply to them. It is our job to send transcripts to the schools through Naviance or the mail. Your only responsibility when it comes to transcripts is to request them in a timely manner (~2 weeks before the deadline) and pay any fee that is required to send them. More information on how to request them and the fees will be provided at the start of the school year.