

BLACKBAUD TUITION MANAGEMENT ENROLLMENT INSTRUCTIONS

St. Mary's Dominican High School has partnered with Blackbaud Tuition Management (formerly Smart Tuition) to service your daughter's tuition account. To enroll online, please follow the instructions below:

1. ONLINE ENROLLMENT

Visit: <https://enroll.blackbaud.school>

2. WELCOME TO ENROLL WITH BLACKBAUD TUITION MANAGEMENT

Click on the blue box, Create a New Account.

3. FIND YOUR SCHOOL

Enter "St. Mary's Dominican High School" in the search box.

- **SECTION 1 – WHO WILL PAY?**

Enter the parent, guardian, or bill payer's contact information. Please provide your mobile number and email address as Blackbaud Tuition Management and St. Mary's Dominican High School regularly communicates important information about your account via text message and email.

- **SECTION 2 – WHO WILL ATTEND?**

Enter the name and grade of the student attending.

- **SECTION 3 – HOW & WHEN TO PAY?**

Review and select your preferred payment method and due date from the options offered by your school.

The payment plans listed are selected by your school and cannot be changed by Blackbaud Tuition Management.

- **SECTION 4 – SUBMIT**

Review Blackbaud Tuition Management's terms and conditions.

- **SECTION 5 – PAYMENT**

After completing the form, you will be presented with a payment page. The \$1,000 deposit must be paid to complete enrollment. Once you have completed payment, your information will be submitted to St. Mary's Dominican High School for review. Click SUBMIT ENROLLMENT to complete your online enrollment.

To view your balance, make payments, update your personal information, or chat with a live representative, access your Blackbaud Tuition Management account at <https://parent.blackbaud.school>

The Blackbaud Tuition Management program manages tuition payments and follows the policies established at the school. Decisions regarding tuition amounts, tuition assistance, scholarships, and all other tuition related items are made by St. Mary's Dominican High School.

Blackbaud Tuition Management looks forward to working with you and your family this year! Families can access their accounts to check balances and make payments. Call us at (888) 868-8828.



ST. MARY'S DOMINICAN HIGH SCHOOL

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WWW.STMARYSDOMINICAN.ORG

A Legacy through Generations ... An Eternity of Truth

Blackbaud Tuition Management™