





July 11, 2022

Dear Parents,

Welcome to the St. Mary's Dominican High School community! During WOW, there will be a daily session on Technology Training, and we will help your daughter register her device, get her computer connected to the school WIFI, connect with Plus Portals, download and learn Office 365. Do NOT purchase the Office 365 software. It is included in her registration. I also strongly recommend you buy a computer case to protect your daughter's computer.

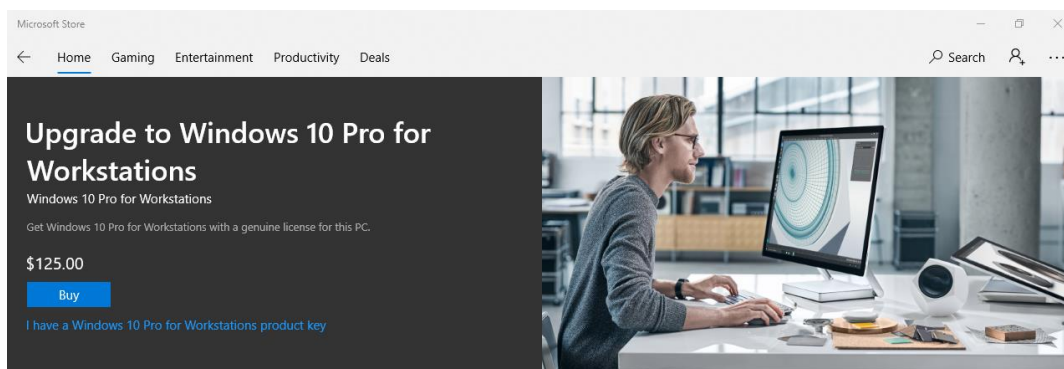
For the day to run smoothly and to ensure the time will be best utilized, we ask that you check a few things on her computer before she comes to the training.

1. Open the computer and charge it.
2. Create a login and password and complete any updates.
3. Make sure your daughter has administrative rights, which will allow her to download and add software to her computer.
4. If the computer came with Windows 11, you are ready for WOW.
5. If the computer is running Windows 10 → Confirm Windows 10 Pro is running on your daughter's computer.

- Click Windows  → Settings  → System  → About 
- Under Windows Specifications → Edition → Windows 10 Pro
- If you do not see Windows 10 Pro, we ask you to purchase it. (See directions below)

Steps to purchase and download Windows 10 Pro:

1. In the Windows search area at the bottom of the computer screen, type Microsoft Store.
2. This will open a second window called the Microsoft Store.
3. Inside of that second window (found at the top), click the search area to place the cursor.
4. In the search area, type Windows 10 Pro.
5. The purchase can range from \$99 to \$125.
6. Restart the computer and again check for any updates.



By purchasing this Operating System, you are ensuring that all of your daughter's Office Products that St. Mary's Dominican has purchased for her will work correctly.

Thank you for your attention to these details.

Mrs. Patricia Byrne  
Assistant Principal  
Technology/Grades/Student Records