



# ST. MARY'S DOMINICAN HIGH SCHOOL

Office of the Principal

March 23, 2024

Dear Incoming Students and Parents:

We have contracted with BNC Services (formerly MBS Direct), one of the largest mail order textbook vendors in the country, to help us provide our students with easy and convenient access to books. BNC Services currently serves thousands of individual students nationwide. It is a wholly owned subsidiary of MBS Textbook Exchange, Inc., one of the largest distributors of used and new books in the nation, with over 7 million books in their facility located in Columbia, Missouri.

You will be able to purchase your books directly from the vendor's inventory. This means you will have control over your textbook order, options on the delivery of your books/course materials, and assurance that your books will be available when you need them. Here is how it works:

BNC Services will maintain a current list of our courses and the books/materials for those courses.

You can access the Virtual Bookstore through a link on Dominican's homepage or at <https://bnck-12.com/stmarydominican.htm>. You can also call BNC Services at 800-325-3252 to order your books.

Payments may be made by: Visa, MasterCard, Discover, or American Express.

BNC operators are available to take your call 24 hours a day 7 days a week.

Students will receive their 2024-2025 course schedules in June. To utilize the virtual bookstore, please refer to the unique student ID number at the top of her 2024-2025 course schedule received in June. You will be required to enter that unique student ID number twice when visiting the virtual bookstore. Then, your daughter's courses will be listed on the next page. At this point you will have the option of ordering the book, ordering a Vital Source eTextbook (in some cases), ordering a used copy of the book (in many cases), or not ordering the book at all. If you are ordering for more than one student, you will need to enter the unique ID for each student, but those students can still be on one order.

We recommend that you order via the Virtual Bookstore for convenience, accuracy, and cost savings. The Virtual Bookstore can be accessed 24 hours a day, 365 days a year, beginning **July 8, 2024**. You can use the URL listed above or refer to the link on the home page of the school's Web site. The Virtual Bookstore will inform you of the availability of used books and optional materials and will allow you to determine the best method for shipping.

**VITAL SOURCE eTEXTBOOK BOOKSHELF** The Virtual Bookstore will offer the Vital Source eTextbook option for some courses. For these courses, parents will decide to purchase either an etextbook or a traditional textbook. Some etextbooks will have a 365-day license or perpetuity option. Online tutorials are available on the Virtual Bookstore to assist families who select this option.

**USED BOOKS** While you may purchase new books, the BNC textbook buyers make every effort to maximize the number of used books available, providing you with up to a 25% savings.

**DELIVERY** Textbooks are delivered via UPS by one of three methods: Ground, Second Day Air, or Next Day Air. You pay the current shipping rate based on weight of the package and shipment location. (Federal Express and Priority Mail are also available). During a one-week period, BNC is offering **free regular ground shipping** for orders that are \$100 or more. The free shipping period will be July 8 – July 14.

**TEXTBOOK BUY-BACK** Upon completion of a course, to sell your books back to BNC, you may go to the Online Bookstore and click the "sell my books" option.

Sincerely,

Carolyn F. Favre, Principal