



# ST. MARY'S DOMINICAN HIGH SCHOOL

## OFFICE OF THE PRINCIPAL

June 17, 2024

Dear Returning Students and Parents:

Once again, we have contracted with BNC Services (formerly MBS Direct), one of the largest mail order textbook vendors in the country, to help us provide our students with easy and convenient access to books. From July 8 – July 14 on any order that totals at least \$100, you may choose UPS regular ground shipping **at no charge to you**. We are pleased with the services that BNC has provided to us during this past year.

You will be able to purchase your books directly from the vendor's inventory. This means you will have control over your textbook order, options on the delivery of your books/course materials, and assurance that your books will be available when you need them. Here is how it works:

BNC Services will maintain a current list of our courses and the books/materials for those courses. You access the Virtual Bookstore by clicking the BNC link on our website [www.stmarysdominican.org](http://www.stmarysdominican.org) or <https://bnck-12.com/stmarysdominican.htm>. You can also call BNC services at 800-325-3252 to order your books.

Payments may be made by: Visa, MasterCard, Discover, or American Express.

BNC operators are available to take your call 24 hours a day 7 days a week.

In order to increase the ease of ordering, this year, we have opted for a shop-by-schedule bookstore. Students will receive their 2024-2025 course schedules in June. To utilize the shop-by-schedule service, please refer to the unique student ID number at the top of her 2024-2025 course schedule received in June. You will be required to enter that unique student ID number twice when visiting the virtual bookstore. Then, your daughter's courses will be listed on the next page. At this point you will have the option of ordering the book, ordering a Vital Source eTextbook (in some cases), ordering a used copy of the book (in many cases), or not ordering the book at all. If you are ordering for more than one student, you will need to enter the unique ID for each student, but those students can still be on one order.

We recommend that you order via the Virtual Bookstore for convenience, accuracy, and cost savings. The Virtual Bookstore can be accessed 24 hours a day, 365 days a year, beginning **July 8, 2024**. You can refer to the link on the home page of the school's Web site. The operators/Virtual Bookstore will inform you of the availability of used books and optional materials and will allow you to determine the best method for shipping.

**VITAL SOURCE eTEXTBOOK BOOKSHELF** Also, the Virtual Bookstore will offer the Vital Source eTextbook option for some courses. For these courses, parents will decide to purchase either an etextbook or a traditional textbook. Some etextbooks will have a 365-day license or perpetuity option. Online tutorials are available on the Virtual Bookstore to assist families who select this option.

**USED BOOKS** While you may purchase new books, the BNC textbook buyers make every effort to maximize the number of used books available, providing you with up to a 25% savings.

**DELIVERY** Textbooks are delivered via UPS by one of three methods: Ground, Second Day Air, or Next Day Air. During a one-week period, BNC is offering **free regular ground shipping** for orders that are \$100 or more. The free shipping period will be July 8– July 14. For all other shipping methods, you pay the current UPS rate based on weight of the package and shipment location. (Federal Express and Priority Mail are also available).

**TEXTBOOK BUY-BACK** A website is provided for students wishing to sell their books back upon completion of a course. A pamphlet, giving information about how to make use of this service, will be distributed at school at the end of the school year.

Sincerely,

Carolyn F. Favre, Principal